



Date Received

SOUTHPORT HOMEOWNERS ASSOCIATION, INC.
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ARCHITECTURAL REVIEW APPLICATION

****Applications are Reviewed, Approved or Denied on the 2nd Monday of every month****

Owner's Name: _____ Phone / Cell: _____
Neighborhood: _____ Signature: _____
Southport Address: _____ Other Address: _____

NOTE: The following items need to be submitted in addition to this form:

1. Survey / Plot Plan showing location of project being done. (Please highlight location area)
2. Pamphlet, drawing, picture, color samples, etc.
3. Once the application is approved, the project must be completed within (90) days.

If applicable, a building permit must be obtained from the City of Orlando for your project, after obtaining approval from the HOA.

Contractor / Architect: _____ Telephone: _____

PURPOSE OF APPLICATION - CHECK APPROPRIATE ITEMS

____ Shed _____ Fence Plan _____ Screen Enclosure _____ Solar Panels
____ Windows _____ Pavers _____ Landscaping Plan _____ Garage Side Door
____ Sliding Door _____ Front Door _____ Home/Room Extension _____
____ Paint Exterior of Home (need to confirm with color boards)
House _____ Door _____ Driveway _____
____ Other Project _____

NOTICE

These Plans have been reviewed for the limited purpose of determining the aesthetic compatibility of design plans with the community generally, in the opinion of the undersigned. These plans are reviewed on that limited basis. No review has been made with respect to the functional ability, safety, compliance government regulations, or otherwise and no reliance on this approval should be made by any party with respect to any such matters. The undersigned expressly disclaims liability of any kind with respect to the plans, the review hereof, or any structures built pursuant hereto, including but not limited to, liability negligence or breach of express or implied warranty.

APPROVED: _____
SIGNATURE _____ DATE _____

DISAPPROVED: _____
SIGNATURE _____ DATE _____

COMMENTS BY THE REVIEW COMMITTEE: _____

PLEASE READ ADDITIONAL INFORMATION ON THE BACK OF THIS PAGE

ARCHITECTURAL REVIEW BOARD **FREQUENTLY ASKED QUESTIONS**

NOTE: IF APPLICABLE, A BUILDING PERMIT MUST BE OBTAINED FROM THE CITY OF ORLANDO AFTER OBTAINING APPROVAL FROM THE HOA

Question: WHAT DO I NEED ARB APPROVAL FOR?

- Any new construction, improvements, changes to the exterior of your home/property such as screened/back porch enclosures, room additions, sunroom, new roof (Note: Office has color charts)
- Installation of fences, new windows, doors, gutters
- Landscaping plans if it changes the current/original format
- Any exterior painting of the home (building, doors, or driveway)
(Note: Office has color charts)
- Placing tiles, pavers, or concrete on the front porch, driveway, or rear of the property
- In ground swimming pools, sheds

Question: WHEN DO I NOT NEED AN ARB APPROVAL FOR?

- Trimming, maintenance, or removal of trees (May require a City Permit)
- Installation of underground irrigation systems

Question: WHAT DOES THE HOA NOT ALLOW IN OUR COMMUNITY?

- Any detached structures including dog kennels and chicken coops
- Storage of commercial vehicles, boats, campers, or trailers on homeowner's property
- Tiling of driveways
- Window air conditioner units

FOR ALL OTHER QUESTIONS OR FOR MORE INFORMATION SEE YOUR HOMEOWNER DOCUMENTS (CC&R'S) AND ARB DESIGNS REVIEW MANUAL